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Civil Service Senate Minutes

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2-8-2017

# Meeting 2017-02-08

Civil Service Senate

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# Governors State University

## Civil Service Senate

### Minutes

Wednesday, February 8th  
11:00 a.m. – Room D1496

	Present	Excused	Absent		Present	Excused	Absent
Lannie Brown-Simon (2018)	X			Audrey McIntyre (2018)	X		
Paula Cosenza (2018)			X	Susie Morris (2017)	X		
Candace Dade (2018)	X			Eric Nicholson(2018)	X		
Melody Easterling (2017)	X		X	Gina Ragland (2018)	X		
Dorothea Franklin (2018)	X			Raquel Rios-Aguirre (2018)		X	
Kathleen Frossard Fisher (2017)	X			Senator Opening			
LaSheena Fuller (2018)	X			Senator Opening			
Joyce Giroux (2018)		X		Senator Opening			
Adrienne Gray (2017)			X	Senator Opening			
Sheryl Jones-Harper(2018)	X			Senator Opening			
Sandi Kawana (2018)			X	Karen Sinwelski (2017)	X		
Shondrae Lewis (2018)	X			Merri Wilkerson (2017)	X		

**Guests:** None

**Meeting Opened At:** 11:09 am by president Sheryl Jones Harper. Roll call was taken by Kathleen Frossard Fisher.

**Approval of Minutes:** All present senators reviewed the minutes; a motion was made to approve the minutes with corrections by Candace Dade, 2<sup>nd</sup> motion made by Karen Sinwelski. All voted in favor by voice vote, the January 2017 minutes were approved.

### **Committee Reports:**

1. **Correspondence Committee - LaSheena Fuller** Flowers were sent to Lorrie Webster in memory of her grandfather. The committee met with marketing to update the Civil Service

website. They are hoping to order a new banner to represent Civil Service in a variety of formal functions as well as to create posters for the Employee of the Month.

2. **Governance Committee – Eric Nicholson** Eric indicated that with the promotion of Sabrina Slocum that the senate was down another senator. An election committee was created for the 2017 election consisting of Eric Nicholson, Candace Dade, Audrey McIntyre, Lannie Brown-Simon and Shondrae Lewis. The committee will meet to create petitions, election announcements and an online voting system.
3. **Financial Committee – Merri Wilkerson** Merri reported that there was \$1,321.00 in the 10 account and \$19,018 in the 31 account including the balance not rolled over from FY16.  
**Affairs Committee – Gina Ragland/LaSheena Fuller.** The Affairs committee discussed the upcoming Valentine's Day carnation and treat sale to occur on Tuesday, February 14<sup>th</sup>. 500 carnations would be ordered. The committee hopes to also be able to sell items on Monday. A subcommittee to assist in the carnation sale consisting of Lannie Brown-Simon, Susie Morris and Melody Easterling. Another subcommittee consisting of Merri Wilkerson, Melody Easterling and Gina Ragland was formed for a PI day fundraiser. A subcommittee for open market day this spring will be created shortly.
4. **Education Assistance Award Committee – Lynne Clayton** Marketing is assisting in the creation of an updated application form.
5. **EAC Committee Rep – Ann Jaso** Ann emailed out the notes from the Employee Advisory Committee Meeting held January 19<sup>th</sup> in Champaign.
6. **EOM Committee Rep – Raquel Rios Aguirre** Annie Ware was chosen as December 2016 Employee of the Month while Nicole Harrison was selected as the January 2017 employee of the month.
7. **Dining Advisory Committee Report-Melody Easterling** Arena Foods will be introducing a Pizza of the Week special as well as serving smoothies. Arena continues to work towards improving selections and services in the cafeteria.
8. **President's Report – Sheryl Jones Harper** Sheryl attended the PBAC committee meeting. The PBAC committee will meet with the Board of Trustees in April. The Board of Trustees will be welcoming four new members. HR is going to host an interview seminar on March 22<sup>nd</sup> from 10-11 and a resume writing seminar on April 19<sup>th</sup>.

A motion was made by Katie Frossard Fisher to end the meeting. The motion was seconded by Melody Easterling. The meeting ended at 12:04 pm.